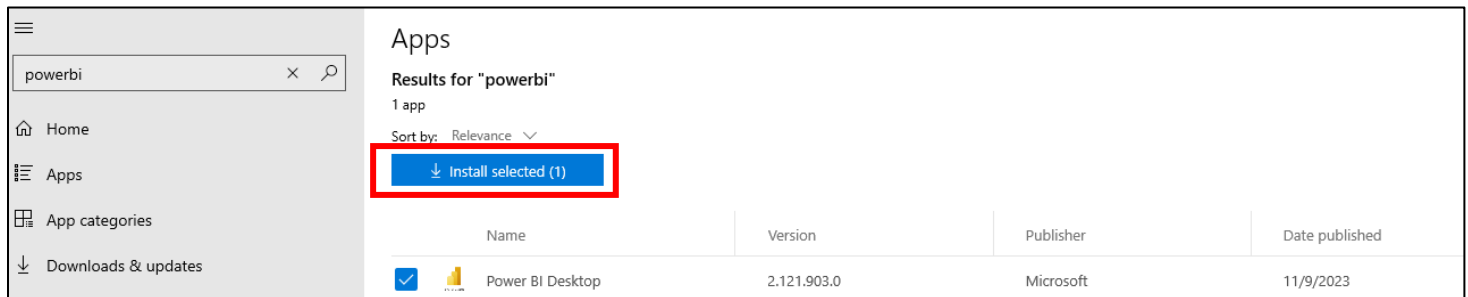
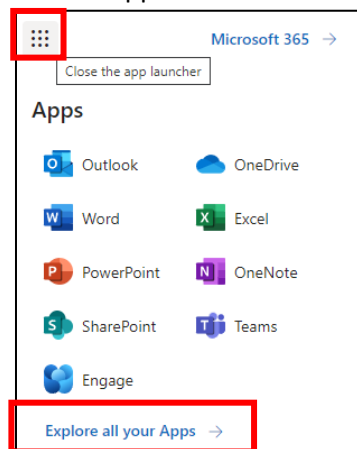


PowerBI Training Preparation – please follow the instructions below and make sure to bring your laptop to the training

1. Make sure PowerBI desktop is downloaded to your computer
 - a. Go to the Company Portal under the Microsoft start page
 - b. Download PowerBI if you haven't already:



2. Check that you can access Power Automate and Power Apps
 - a. Go to <https://www.microsoft365.com>
 - b. Click on the app launcher in the top left corner and go to "explore all apps"



- c. Find on Power Automate and Power Apps and check that you are able to access

